

Osino Resources Corp is a well-funded Canadian gold exploration company focused on advancing its exciting portfolio of gold projects in Namibia, including its recent Twin Hills gold discovery.

For our wholly owned subsidiary, Osino Gold Exploration (Pty) Ltd, we are seeking candidates for the following position:

Position: Financial Manager
Type of Employment: Permanent
Location: Head Office, Windhoek
Reporting to: Country Manager (Direct), CFO (Indirect)

Minimum requirements:

- Bachelor's degree in Accounting (B.Acc/B.Com/B.Compt). Honours degree in Accounting will be an added advantage. Chartered Accountant ("CA") will be an added advantage.
- Minimum of 7 years relevant experience
- Namibian citizen or Permanent resident
- Computer literate (Pastel, MS Office, CaseWare)
- Must be able to work under pressure in order to meet strict deadlines
- High attention to detail
- This is a very hands-on position
- Must be used to diverse cultural environments, and willing to work within our ethos of mutual respect, learning and collaboration.
- Valid Code B/BE Driver's License
- Police clearance certificate

Main functions of the position:

- **General ledger, trial balance and month-end processing:**
 - Execute accounting processes: Bank, Petty cash, Creditors, Fixed Assets, etc.
 - Reconcile all balance sheet accounts and sign-off on month-end reporting
 - Complete all final reconciliations, journal entries and provisions
 - Process monthly Salary journal/payroll reports and review and manage Salary and related control accounts
 - Prepare all month-end journals, prepayments, provisions and accruals
 - Coordinate timely and accurate month-end procedures and processes
 - Execute monthly financial accounting procedures to produce the final Trial Balance across multiple entities
 - Prepare and review all required month-end reports
- **Financial reporting:**
 - Prepare and assist with preparing financial accounting reports and analysis for review and sign-off on a weekly, monthly and annual basis by the Country Manager and CFO
 - Prepare and assist with updating quarterly and annual financial statements, statistics and/or regulatory records and reports as required for the local entities and offshore entities if need be
 - In-depth knowledge of group accounting and consolidation entries and journals
 - Execute and maintain up to date knowledge of IFRS, IAS, accounting and tax policies
 - Assist with budgeting and forecasting initiatives and programs

- **Governance, Internal Controls and Systems:**
 - Adhere to and implement/update the internal control and governance framework
 - Propose improvements to the internal control policies and procedures in the group

- **Quarterly and Annual Audits:**
 - Compilation of quarterly and annual audit files
 - Manage quarterly and annual audits and resolve audit queries for reporting to the Country Manager and CFO
 - Coordinate and manage quarterly and annual audit activities
 - Report to the Country Manager and CFO on audit progress within the set deadlines
 - Assist the technical team with the submission of audit reports to the Ministry of Mines and Energy on an annual and quarterly basis

- **Income Tax, Import Vat and VAT:**
 - Prepare all Income Tax, Import Vat, Withholding tax and VAT returns for submission to the Receiver of Revenue/Ministry of Finance
 - Maintain accurate financial records for the submission of returns to the Ministry of Finance

Please send your comprehensive CV and a motivation letter why you should be the successful applicant to hr@osinoresources.com

If you have any questions, please contact **Werner Schuckmann at +264 81 127 9379**

Closing date for applications is Monday, 5 July 2021.

If you have not been contacted by 16 July 2021, please consider your application unsuccessful.